

ANNUAL REPORT 2019 - 2020



CONNECTING
THE GLOBAL
BLEEDING
DISORDERS
COMMUNITY



HAEMOPHILIA
SOCIETY OF SINGAPORE



CONTENTS

About Haemophilia Society of Singapore	1
President's Message	2
Year in Review : Calendar of Events	3
Making News: 'Stay-At-Home Dad'	4
Key Programmes	5 & 6
Financial Information	7
Our Donors	8
Code of Governance: Evaluation Checklist	9

CONTACT INFORMATION

Registered Address

Block 704 Bedok Reservoir Road
#01-3622
Singapore 470704

Mailing Address

Farrer Road P O Box 0273
Singapore 912810

Key Bankers

DBS Bank
MaybankSingapore Ltd
CIMB Bank

Auditors

TKNP International

TREATMENT CENTRES

Singapore General Hospital

Staff-in-charge : Zhang Xiao
Telephone No. : 63213844

National University Hospital

Doctor-in-charge : Dr Koh Pei Lin
Telephone No. : 67725030

KK Women's & Children's Hospital

Staff-in-charge : Lim Chiew Ying
Telephone No. : 63926343

MANAGEMENT COMMITTEE

Name	Designation	Date of Last Appointment *	Attendance at meetings
Dr Gan Kim Loon	President	29 Sep 2019	7/7
Chee Chun Woei	Vice-President	29 Sep 2019	5/7
Wee Ai Choo	Honorary Secretary	29 Sep 2019	7/7
See Ek May	Asst. Hon. Secretary	29 Sep 2019	5/7
Lim Keok Kung, Freddy	Honorary Treasurer	29 Sep 2019	7/7
Ang Har Boon, Anthony	Committee Member	29 Sep 2019	3/7
Ng Teck Hiang	Committee Member	29 Sep 2019	6/7
Tan Gek Cheng	Committee Member	29 Sep 2019	3/7
Dr Tan Hooi Hwa	Committee Member	29 Sep 2019	7/7
Vaz Grace	Committee Member	29 Sep 2019	5/7

Elected at * the 29 September, 2019 Annual General Meeting

ABOUT

HAEMOPHILIA SOCIETY OF SINGAPORE

Haemophilia Society of Singapore is a voluntary organisation that was registered under the Charities Act on 17 September, 1986. It was set up by a group of people with haemophilia, parents, healthcare providers and some interested professionals. It is an Institution of Public Character and an affiliated member of the World Federation of Haemophilia.

The Society's main service to its members is to provide subsidies for members' treatment costs at three government hospitals. This is to alleviate the high costs that members often incur following bleeding episodes. Apart from financial assistance, the Society offers support to parents to help them cope with a haemophilic child, promotes home treatment and keeps members abreast of developments in the area of haemophilia care.

Our Mission

To ensure that every person with haemophilia receive affordable and safe treatment so as to lead productive lives in Society.

Our Objectives

- To help people with haemophilia to achieve their potential.
- To look after the welfare of people with haemophilia.
- To assist with treatment costs.
- To promote public awareness and understanding of haemophilia

Unique Entity Number (UEN)

S85SS0047A

Charity Registration No

00374

Society Registration No

ROS 105/85

PRESIDENT'S MESSAGE



Six months have passed, and the world is still struggling with the Covid-19 pandemic. This global crisis of our time is the greatest challenge we have faced since World War II. It is not just a health issue, but it has led to a social economic crisis in the world. People are dying by the hundreds of thousands just in this short period of time. Many more are still in a critical condition without proper medical care because of the overwhelming cases and the shortage of equipment and facilities in some countries. The world is at a loss dealing with this pandemic.

In some countries, the number of positive cases keeps spiralling upwards. To combat the crisis, authorities have implemented varying approaches. Doctors and scientists have tried various methods to treat the condition with varying results and successes. No clear solution is yet available. Billions and trillions of dollars have been poured in by various countries to help overcome the effects of the pandemic. Recovery will be long and complex. Life will not be the same again for many years to come. With each passing day, the world has learned more and more about the virus and the illness it causes and also learned to cope with the social and economic changes.

Due to the pandemic, the World Federation of Haemophilia (WFH) with much regret was unable to hold the World Congress 2020 which was scheduled in June this year to be held in Kuala Lumpur, Malaysia. Instead, it conducted a virtual summit, a series of free live and recorded sessions, from 14 to 19 June 2020. This allowed viewers from all over the world to access the summit and to connect with the bleeding disorder community from the comfort of their home or office. Some of us were able to view and participate in some of these sessions. Despite the many challenges caused by the pandemic, a record number of people participated in the summit throughout the world. More than 8,000 participants from 160 countries took part in the 50 sessions over 6 days.

Because of the lock down and social distancing imposed by the government, the Haemophilia Society of Singapore (HSS) was unable to carry out our usual activities, for example, outings and seminars. Fund-raising events like screening a film premiere had to be cancelled. The World Haemophilia Day had a muted celebration whereby Roche hosted a Zumba workout session using Zoom as their platform. Some of our members and their family participated in it. We thank Roche for their initiative.

I am glad to share that recently we had some comforting news of a reduction in the prices of Factor 8, both plasma-derived and recombinant. There is also a new product, Efficzumab, the only non-Factor replacement therapy currently available that is approved for people of all ages with Factor 8 inhibitors. It can be administered through subcutaneous injection.

In addition, for the financial year of 2019/2020, the Society raised \$387,983.44. However, the expenditure came up to \$288,778.00. The bulk of the expenditure went to subsidize for treatment, which was \$255,741.57, that is, 90%. The fund raised was mainly from our following projects:

- Charity film premiere
- Project Calendar 2020
- Citi-YMCA YFC Project
- our existing community partners (school, golfing fraternity, pharmaceutical companies, Tote Board, and many individual well-wishers).

In the year ahead, we may face difficulties in fund-raising due to many restrictions because of the pandemic.

Lastly, I would like to thank the health care professionals at SGH, KKCH, and NUH for their invaluable care of and dedication towards the patients with Haemophilia. I also want to thank my executive committee for their hard work, contributions, expertise, and selfless volunteering for the Haemophilia cause. My sincere thanks to all our donors and supporters - may you continue in your good works, to make a difference in the lives whom you touch.

Dr Gan Kim Loon
President
Haemophilia Society of Singapore

YEAR IN REVIEW : CALENDAR OF EVENTS

Hillgrove Secondary School

July 2019



Students collecting newspapers



Cheque Presentation

Hillgrove Secondary School embarked on its annual community project where its teachers and students were involved in collecting old newspapers from households around the school's vicinity and then sold to raise funds for two charities.

On 27 July, 2019, Dr Tan Hooi Hwa and Ng Teck Hiang attended the cheque presentation ceremony where the Society received a cheque for \$4,400. Dr Tan thanked MP Low Yen Ling, Principal Angeline Chan, staff and students for helping charitable causes in the community.

SICC May Day Charity 2019

August 2019



"2019 Beneficiaries"



Cheque Presentation

At Singapore Island Country Club's 48th May Day Charity Event 2019, more than \$1 million was raised for 21 beneficiaries, including Haemophilia Society of Singapore, to help defray medical costs, provide financial assistance and assist with daily necessities. On 15 August, 2019, Dr Gan Kim Loon attended the cheque presentation ceremony where he received \$52,500. The Society thanked Mrs Swee Wong and the SICC May Day Board for supporting its cause.

Annual General Meeting

September 2019



Dr Gan Kim Loon addressing the AGM

On 29 September, 2019, the Haemophilia Society of Singapore held its 34th Annual General Meeting at the Medical Alumni Association. There were some changes for office bearers. Mr Chee Chun Woei, a member with haemophilia, was elected vice-president, replacing Dr Tan Hooi Hwa, one of the longest serving office bearers, who asked to step down from the Executive Committee. Other changes included Freddy Lim as the new Honorary Treasurer, Wee Ai Choo as the Honorary Secretary and Dr Tan Hooi Hwa as a Committee member. Dr Gan Kim Loon, President, delivered his message and outlined developments for haemophilia care and treatment.

MCCY Charity Transparency Awards

December 2019



Charity Transparency Logo



Drs Ang Hak Seng & Gan Kim Loon

A total of 67 charities were recognized at the Charity Transparency & Governance Awards 2019, an event organized by the Charity Council. Haemophilia Society of Singapore was one of the fifteen "small charities" conferred the CTA. This was laudable in view of their limited manpower and resources for their operations, yet they were able to maintain good governance practices and transparency. Dr Ang Hak Seng, Commissioner of Charities, presented the awards and Dr Gan Kim Loon represented the Society at the Presentation Ceremony on 3 December, 2019 at One Farrer Hotel.

World Haemophilia Day 2020

April 2020



World Haemophilia Day



Theme for 2020

World Haemophilia Day is held annually on 17 April where the whole bleeding disorders' community comes together to celebrate the advances in treatment while raising awareness of haemophilia issues to the wider public. 17 April 2020 was the 30th Anniversary of World Haemophilia Day! The theme was "Get + Involved" for everyone to help increase awareness and support Treatment for All.

In Singapore, Roche kindly hosted a "Zoom" Zumba workout session with haemophilia members to mark the occasion.

WFH World Congress 2020

June 2020



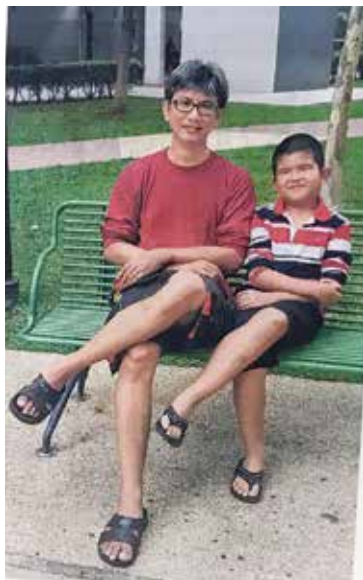
WFH Virtual Summit



WFH Congress Logo

It was exciting news when haemophilia members in Singapore first heard that the 2020 WFH World Congress would be held in Kuala Lumpur, Malaysia from 14 – 17 June, 2020. This would enable haemophilia members to attend a WFH international event where the bleeding disorder community would gather together to share, to learn, to exchange and to form networking opportunities. Unfortunately because of the Covid-19 pandemic situation, the Congress was cancelled. However, in its place was the WFH Virtual Summit, a series of free live and recorded sessions from 14 – 19 June, 2020 to connect the global bleeding disorder community together virtually.

“ Technician gives up job to care for son with special needs “



Ten year old Lee Jue Meng with his father Lee Kwong Luen.

*ST Photo
Venessa Lee*

This article appeared in the Straits Times on 12 August, 2018

Shortly after he was born, Lee Jue Ming started bleeding profusely from the head and was sent to the intensive care unit.

The boy was later diagnosed as having a type of haemophilia called haemophilia B.

Haemophilia is a rare disorder where one's blood does not clot normally, owing to an insufficiency of blood-clotting proteins. The condition, characterized by easy and extended bleeding, can have life threatening complications.

When he was a toddler, Jue Ming, who is now 10, was also found to have global developmental delay, a condition where a child shows delays in several areas of development.

He entered nursery a year later than his peers and is now a Primary 3 pupil in a mainstream school.

His deficiency in motor skills compounded the risk of falling, which can result in internal bleeding for people with haemophilia.

Because of his special needs, his father Lee Kwong Luen, 47, became a stay-at-home dad nine years ago.

Mr Lee, who was working as a technician at that time, says practical consideration led to him being the main caregiver for his son when the boy was about a year old.

It was getting too physically demanding for Mr Lee's mother and mother-in-law to carry Jue Ming around, as well as to take him on frequent visits to the hospital.

Mr Lee adds that his wife, Ms Ong Lee May, 44, who works in human resources, was also earning more than him then. The couple have a 14 year old daughter.

“ At the beginning it felt weird. You get up, you get the kids ready for school. You see people travelling to work, but you no longer belong to the main group of people, the men who look for a job and strive for their careers....You feel left out from Society,” says Mr Lee.

In the day, his mother cooks for the family, while he does the household chores and takes care of the children.

He says he has been asked by some stay-at-home mums about why he is “jobless”. One mother, who became his friend, was tearfully apologetic when she realized that Jue Ming has special needs – she had previously thought Mr Lee was simply “ hanging around “ at home.

Caring for Jue Ming is “ like looking into a surveillance camera all the time “, says Mr Lee, who is constantly observing if his son has any bruising.

Signs of internal bleeding from haemophilia are not necessarily immediately obvious, he explains, and initial clues that something may be wrong can be seen in changes in behaviour or an unusual quietness in his son.

Last year, for example, a schoolmate of Jue Ming's was bottle-flipping – a game involving throwing a plastic water bottle which is full or partially full of liquid into the air so it rotates, with the aim for the bottle to land upright.

The bottle had accidentally hit Jue Ming on the knee. What would have left no or a small mark on other kids led to swelling and a heated sensation in his knee, which required an emergency visit to the hospital in the evening where he needed medication.

Although it is tiring being a stay-at-home dad, Mr Lee says the reward is being able to witness his children's “ growing up process, from A to Z “.

“ I was and still am there for them, “ he says.

KEY PROGRAMMES

There are just over 200 people in Singapore registered with haemophilia, mostly males, though women can carry the genetic alteration causing haemophilia. Haemophilia is usually inherited, but one-third of those affected are without any known family history.

Effective treatment for haemophilia is available, but as yet there is no cure. Treatment is very costly and many encounter difficulties meeting the costs. Aid from the Society is rendered to all its members regardless of background, to help alleviate the heavy financial burden.

The key programmes offered by the Society range from treatment subsidies, educational talks, parents' support, fund raising activities and more.

• Treatment Subsidy

Haemophilia is treated by replacing the missing clotting factor in the blood. This is done by injecting a product that contains the needed factor into the vein. Bleeding stops when enough clotting factor reaches the affected area.



Demonstration of "Infusion"

The Society assists its members with monthly subsidies to defray part of their treatment costs, capped at \$800 and \$400 per month for youth/adults and children respectively. The funds raised by the Society are used mainly to fund this programme.

• Welfare Fund

The Society provides assistance to members with haemophilia facing financial hardships. Requests for aid are approved by the Committee when warranted. Regular reviews are conducted and long term dependency discouraged. Members may be referred to other social agencies for more appropriate help if required.

• Educational Awards

These awards are given annually to encourage our school going members to value the importance of education. The awards are based on academic performance and the monetary rewards range from \$200 for primary schools to \$600 for junior colleges /polytechnics / ITE. For 2019, seven awards were given to members from primary (1), secondary (3) and Polytechnic / ITE (3).



Irfaan bin Muhd Sidhik with Dr Gan Kim Loon



Tan Yu Fei with Dr Gan Kim Loon

• Seminars/Talks/ Publicity

Seminars and talks are organised for members of the Society to impart knowledge of haemophilia, to keep members abreast of latest developments and management of haemophilia from specialists in the field, both locally and from overseas. Chee Chun Woei represented Haemophilia Society of Singapore at the ASEAN Haemophilia Network Meeting in Hanoi, Vietnam from 24 – 26 August, 2019. He benefitted from the exchange of information about new treatments and shared on effective fund raising. The session strengthened bonds among the participating Asean countries.



Chee Chun Woei and Pfizer audience

Chun Woei also shared at the Pfizer's in-house session on 10 January, 2020 from the "Perspective of a Haemophilia Patient". Positive outcome from the session was for greater involvement from both pharmaceutical companies and the government for their contributions toward long term care of haemophilia patients.

Dr Joyce Lam from KK Children's Hospital had her radio talk on haemophilia aired over 96.3 on 25 September, 2019. Her clarification of medical queries raised by listeners provided an awareness of what haemophilia was about.

TODAY online also published an article about haemophilia on 22 November, 2019, followed by a radio interview with Dr Gan Kim Loon on Channel 93.8.

• Support Group

The HSS Support Group was formed on 31 January, 2016 comprising both mothers and fathers and adult haemophiliacs. All 'new' parents of a haemophilic child were also invited to the group.

A Chat Group was also initiated where parents are kept in touch with haemophilia "happenings" and concerns regarding their children's bleeds. It also provided opportunities for parents to share about bleed conditions that they had encountered and for parents to obtain moral support from one another.

• Activities

CHIJ St Nicholas Girls' Project Apatite

The four Secondary Three students from CHIJ St Nicholas Girls' School who participated in the CITI-YMCA Youth for Causes 2019, adopted the "Haemophilia Society of Singapore" as the charity where they could be the "voice" for the Society and its haemophilia members. Their participation was from March to November 2019. During this period, they organised fund raising activities which ranged from Street Collection in June 2019, to bag and cookie sales in July and August 2019. Project Apatite officially ended on 31 August, 2019. The team raised a total sum of \$21,650.35 less expenditure of \$1,918.78.



'Be the Voice'



Team at YFC



Bag Sales

The four St Nicholas girls, namely Tan Wei Kee (Project leader), Glenda Chong, Hoo Jia En and He Yufan were present at the Annual General Meeting to receive their tokens of appreciation and thank you certificates. Wei Kee gave a short address and shared about the enriching experience gained from championing the haemophilia cause. They were given a resounding round of applause from haemophilia members for their great effort and contribution.



Wei Kee addressing the audience



Team members and their 'Thank You' certificates



On 15 November, 2019, the Project Apatite Team attended the Awards Celebration Night organised by Citi-YMCA where they were one of the teams to receive the Merit Award in recognition of their effort and contribution to a worthy cause. For the team, it was a memorable experience to “zhu ren wei kuai le zhi ben” which when translated means “pleasure from helping others”.



KKCH's Christmas Party

On Saturday, 21 December, 2019, KK Children's Hospital organised a Christmas Party for children, including those with haemophilia and also adults. The programme was fun and the children enjoyed themselves.

• Fund Raising Events

Charity Film Premiere

The Society held its Charity Film Premiere on Sunday 7 July, 2019 at Cathay Grand. The film “Spiderman – Far From Home” screened on the eve of Youth Day, saw rapid ticket sales and many last minute movie goers were disappointed that all tickets had been sold.



'Spiderman' Poster



Crowd at Cathay Grand

Posters about Haemophilia were displayed at the lobby. Haemophilia members volunteered their services as ushers, photographer and guides.



Film Committee with Posters

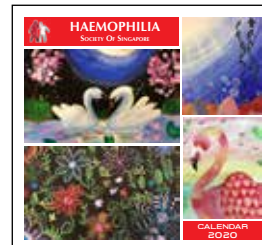


'Guests' with Dr Gan Kim Loon

To Singapore Totalisator Board for its contributions, to the many kind and generous donors who supported our film premiere's fund raising effort, a big “thank you” for making it possible to achieve our target of \$100,000.

Project Calendar 2020

Project Calendar had always been one of the Society's yearly fund raising projects. Project Calendar 2020 was no exception - except that unlike previous years, there were no beautiful scenic photographs. The 2020 desk calendars featured paintings done in different medium by ten year old Kayley Wee, a Primary Four student then from Fairfield Primary School. She asked to join “art classes” from the young age of four and had been attending art classes since then.



Project Calendar 2020



Kayley at the Art Studio

In her own words, Kayley shared, “I enjoy my art sessions as I can paint something new each time – from landscape, flowers to fishes and more”.



Her Favourite Burger

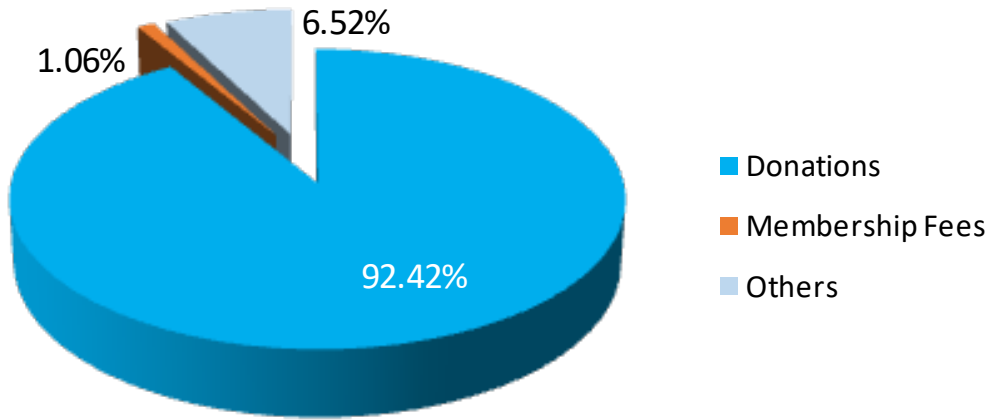


Kayley adding the “final touches”

Kayley's parents, Clinton & Anna Wee, selected a range of Kayley's paintings from landscape to specific themes for Project Calendar 2020 and thanks to all who kindly supported the Project, from sales to donations, the Project raised an amazing sum of over \$100,000! To Kayley, “thank you and may you continue to paint all your favourite things”!

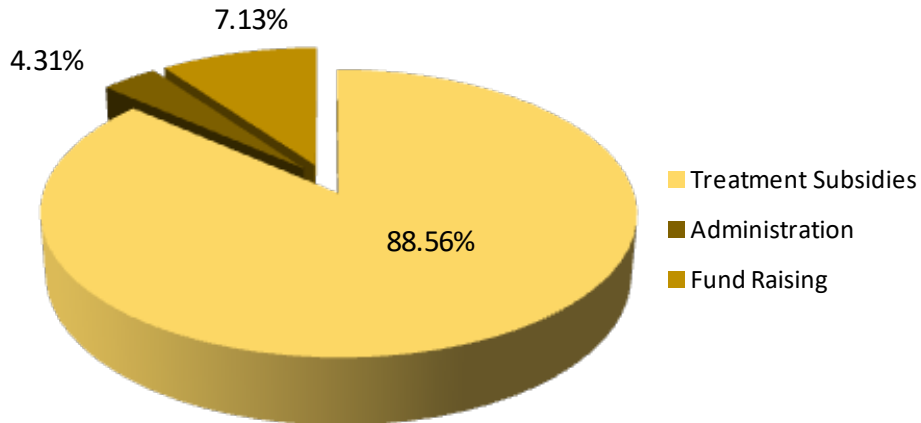
FINANCIAL INFORMATION SUMMARY

Breakdown of Total Income 2019/2020



Donations	\$358,592.75	92.42%
Membership Fees	\$4,110.00	1.06%
Others	\$25,280.69	6.52%

Breakdown of Total Expenses 2019/2020



Treatment Subsidies	\$255,741.57	88.56%
Administration	\$12,437.99	4.31%
Fund Raising	\$20,598 .44	7.13%

Please see insert for Financial Statement 2019/2020

OUR DONORS

INDIVIDUALS

Ang Zhaixi, Glen	Khoo Chwee Tin	Ng Hian Fong, Michael	Tan Kai Ern
Bajaj, Amarjeet Kaur	Khoo Cynthia	Ng Jing Han, Joie	Tan Kay Lim
Chai Han Peow	Khoo Evelyn	Ng Jing Hern, Jim	Tan Kim Chong, Benjamin
Chan Chen Yi	Khoo Mei Ying, Grace	Ng Lee Sian, Elena	Tan Kim Lian
Chan George	Kim Eddie	Ng Nancy	Tan Lai Ean, Diane
Chan Kok Siong	Koh Henry	Ng Shuh Fang	Tan Mei Mei
Chan Mee Kiang, Dora	Koh Hsiao Ching	Ng Shuh Fen	Tan Ping Ping, Sharon
Chan Sai Mun	Koh Pei Lin (Dr)	Ng Susan	Tan Poh Hoon
Chang Tong Yen	Koh Zhen Hao	Ng Swee Chai	Tan Siew Hwee, Alice
Cheng Ee Fan	Kua Hui Eng	Ng Tai Tee	Tan Suat Cheng
Cheong Pik Yee	Kuperan, Ponnudurai (Dr)	Ng Teck Hiang	Tan Tat Chu
Cheong Wai Hoong	Kushang Sheth	Ng Yip Peng	Tan Tian Huat
Chew Hwee Koon	Lai Chun Loong	Oh Lee Fang, Wendy	Tan William
Chew Yeow Yong	Lam Chi Hang, William	Ong Aik Leng	Tan Yi Lin, Eileen
Chia Hee Chye	Lam Dao Sai	Ong Chuan Leong	Tan Yung Ping, Sharon
Chia Tian Weng	Lee Chai Luan, Connie	Ong Jody	Tan York Sin
Chia Yuan Fui	Lee Hiap Huat	Ong Laureen	Tang Benjamin
Chiang Sau Lin, Flora	Lee Jun Hin, Kenneth	Ong Lee Fong, Maggie	Tay Siew Ling
Chin Jenny	Lee Kim Tong	Ong Lee May	Taye Mervyn
Ching Kwong Fai, Alan	Lee Pei Che, Peggy	Ong Mei Yoke	Teng Jen Pin
Chng Gek Cheng	Lee Siew Wai	Ong See Ling	Teo Eng Hui, Bernard
Chng Gek Siang	Lee Sui Fong, Kerina	Ong Sing Hwee	Teo Geok Lian, Molly
Chng Thee Ing	Lee Van Sa, Michelle	Ong Wei Chuah, Bervyn	Teo Soo Ling, Catherine
Choo Beng Hua	Lee Wan Fui	Pan Ai Lian	Teo Wei Chen, Terence
Chow Bernard	Leong Choong Pak	Pan Cheng Lui	Tey Siew Ling
Choy Doris	Leong Lee Koon	Pang Hee Yap, Jake	Tham Chan Wei, Benedict
Chua Ho Shing	Leong Siew Fong	Phung Meei Lin	Takeda Plant Staff
Chua Meng Pin	Leong Tuck Wah, Jason	Piang Yin San, Jacqueline	Tan Ai Ling, Joanne
Chua Ren Li, Sarah	Ler Sia Quain, Adrain	Pirabu Mari Reddy	Tiang Eugene
Chua Seok Fen	Lew Min Min, Tony	Poh Beow Kiong (Dr)	Ting Kwai Hoe
Chua Seok Khim	Liau Suzanne	Poh Soon Leong	Toh Chuan Seng
Chua Soo Chen	Liew Hock Meng	Poh Zi How	Toh Qiao Lin
Chua Yeow Wan	Lim Ah Lay, Judy	Poh Zi Yang	Toh Seck Gee
Chung Wei Tuck	Lim Chiew Har	Quay Chew Eng	Tong Boon Leong
Clarke Louise	Lim Freddy	Quek Hoon Lee	Tong Teck Chye
Diep, Anna Ngoc	Lim Huiy Ling	Quek Shao Kin	Toon Chin Huat
Diep, Luc Thoi	Lim Jasmine	Quek Young Boon	Turairas, Saraswathi
Dilip, Meher Nishant	Lim Li Choon	Say Alison	Vaz Anthony
Elyani bte Mohd	Lim Meow Kuan	Se Josephine	Vaz Gerard
Foo Bao Jiun	Lim Shew Keng, Lisa	See Bee Bee	Vaz Grace
Foo Jee Min	Lim Shirley	See Beng Teck (Dr)	Vaz Lizette
Foo Jong Tsair, Jett	Lim Soon Imm	See Ek May	Wee Ai Choo
Foo Joo Pin (Dr)	Lim Wee Lee	See Siew Choo	Wee Alison
Foo Siang-Kee	Lim Yi Sim, David	Seng Boon Kheng (Dr)	Wee Clinton
Fung Hao Shia	Ling Leong Siung	Seng Nerine	Wee Derek
Gan Kim Loon (Dr)	Ling Siong Wei	Seow Angelia	Wee Hoe Soon
Goh Boon Hong	Loh Chin Seng	Ser Xiu Chen	Wee Kim Hin
Goh George	Loh Derek	Sheyo Fie Fie	Wee Winnie
Goh Hua Hiang	Loh Shu Ching	Sim Kian Huat	Wirawan Fera
Goh Siew Lian, Agnes	Loh Toi Ling, Jennifer	Sim Victor	Wong Chin Leong
Goh Sok Eng	Loke Yuen Kin, Ruby	Soh Jenny	Wong Raymond
Gokhroo Juhi	Long Yuen Har, Margaret	Soh Sai Sim, David	Wong Steven
Gunawan Jasin	Low Chee Kok	Solaiman Theresia	Wong Wei Hsiung, Randall
Ho Kwong Soon, Bernard	Low Phaik Choo	Song Yet Lee	Woo Chu Sin
Ho Pui Kuan	Low Sandy	Takeda Plant Staff	Yap Boon Kim, Pamela
Ho Siew Eng	Lum Wai Keat	Tan Ai Ling, Joanne	Yap Jia Hao
Ho Siow Ling (Dr)	Lyen Kenneth (Dr)	Tan Boh Cheng, Iris	Yap Ju Long, Christopher
Hong Soh Kuan	Menard Isabelle	Tan Buan Hung	Yeap Shin Yen
HoonYat Meng	Monteiro Kevin	Tan Chee Soo	Yeo Chin Loo
Huay Kwok Meng	Muhd Izzat bin Abdol Rahman	Tan Cheng Cheng	Yeo Chung Hwa
Jeganathan Narayana	Muhd Nur Nizam bin Sulaiman	Tan Chun Long	Yeo Philip
Jeremiah Herbert	Nagpal Manish	Tan Chye Seng	Yong Kuek Siong (Dr)
Kan Kam Kheen	Neo Eng Hoe	Tan Hong Beng	Yoong Lee Yoo
Khong May Yue	Ng Chong Boon	Tan Hooi Hwa (Dr)	Zaman bin Mohd
Khoo Bee Keng (Dr)	Ng Dih Hann, Simon	Tan Hui Ting, Keshia	Zhu Lianghan, Alvin

ORGANISATIONS

Axess Bio Pte Ltd	Loyang Tua Pek Kong Temple
CSL Bering Pte Ltd	Mullen Lowe Salt
Eshcol Pharmaceutical Group Singapore Pte Ltd	Singapore Island Country Club
Estate of Saddique Nasser Omar Hassan	Singapore Totalisator Board
Hillgrove Secondary School	Winstein Engineering
Intelleigen Legal LLC	Consultants Pte Ltd
M/S Jaffa Ltd	

**CODE OF GOVERNANCE: EVALUATION CHECKLIST
FOR HAEMOPHILIA SOCIETY OF SINGAPORE
1 JULY 2018 - 30 JUNE 2019 (BASIC)**

S/No.	Code guideline	Code ID	Response (select whichever is applicable)	Explanation (if Code guideline is not complied with)
BOARD GOVERNANCE				
1	Induction and orientation are provided to incoming governing board members upon joining the Board.	1.1.2	Complied	
2	Are there governing board members holding staff* appointments?		No	
5	The Treasurer of the charity (or any person holding an equivalent position in the charity, e.g. Finance Committee Chairman or a governing board member responsible for overseeing the finances of the charity) can only serve a maximum of 4 consecutive years. If the charity has not appointed any governing board member to oversee its finances, it will be presumed that the Chairman oversees the finances of the charity.	1.1.7	Complied	
6	All governing board members must submit themselves for re-nomination and re-appointment, at least once every 3 years.	1.1.8	Complied	
7	There are documented terms of reference for the Board and each of its committees.	1.2.1	Complied	
CONFLICT OF INTEREST				
8	There are documented procedures for governing board members and staff to declare actual or potential conflicts of interest to the Board at the earliest opportunity.	2.1	Complied	
9	Governing board members do not vote or participate in decision making on matters where they have a conflict of interest.	2.4	Complied	
STRATEGIC PLANNING				
10	The Board periodically reviews and approves the strategic plan for the charity to ensure that the charity's activities are in line with the charity's objectives.	3.2.2	Complied	
HUMAN RESOURCE AND VOLUNTEER* MANAGEMENT				
11	The Board approves documented human resource policies	5.1	—	Not Applicable. The

	for staff.			Board are all not paid and there are no paid staff.
12	There is a documented Code of Conduct for governing board members, staff and volunteers (where applicable) which is approved by the Board.	5.3	No	
13	There are processes for regular supervision, appraisal and professional development of staff.	5.5	–	Not Applicable
FINANCIAL MANAGEMENT AND INTERNAL CONTROLS				
14	There is a documented policy to seek the Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of the charity's core charitable programmes.	6.1.1	–	Not Applicable
15	The Board ensures that internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied	
16	The Board ensures that reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied	The Society has its Operation Manual in place for the management of the Society.
17	The Board ensures that there is a process to identify, and regularly monitor and review the charity's key risks.	6.1.4	–	Not Applicable
18	The Board approves an annual budget for the charity's plans and regularly monitors the charity's expenditure.	6.2.1	Complied	
19	Does the charity invest its reserves (e.g. in fixed deposits)?		Yes	
20	The charity has a documented investment policy approved by the Board.	6.4.3	Complied	
FUNDRAISING PRACTICES				
21	Did the charity receive cash donations (solicited or unsolicited) during the financial year?		Yes	
22	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied	
23	Did the charity receive donations in kind during the		No	

	financial year?			
DISCLOSURE AND TRANSPARENCY				
25	The charity discloses in its annual report — (a) the number of Board meetings in the financial year; and (b) the attendance of every governing board member at those meetings.	8.2	No	Would comply for future Annual Reports
26	Are governing board members remunerated for their services to the Board?		No	
29	Does the charity employ paid staff?		No	

Declarant Details

Name of Declarant:* FIEFIE SHEYO

Role in the organisation:* HON.ACCT PART TIME

ID Type:* NRIC

Name of the Firm:*

ID No:* XXXXX468



I declare that my charity's / IPC's governing board has approved this Governance Evaluation Checklist and authorised me to submit it on their behalf. All information given by me in this submission is true to the best of my knowledge and I have not wilfully suppressed any material fact. The full responsibility for providing accurate and updated checklist information will rest with my charity's /IPC's governing board.

Note: This Basic checklist is for charities with gross annual receipts or total expenditure from \$50,000 to less than \$500,000.

CONFLICT OF INTEREST DECLARATION **HAEMOPHILIA SOCIETY OF SINGAPORE**

As required by the new compliance procedure, all members of the Management Committee of the Haemophilia Society of Singapore disclose on an annual basis that they do not have any conflict of interest with regard to rendering their voluntary service to the Society